POSTCODE
COMMUNITY
TRUST
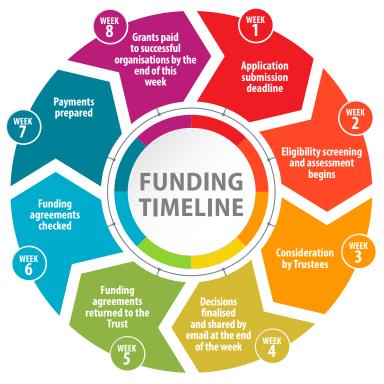
Funding Guide
2024

POSTCODE
COMMUNITY
TRUST

We support organisations in Wales with unrestricted funding

Round 1	23rd February 9am – 1st March 12 noon
Round 2	27th May 9am – 3rd June 12 noon
Round 3	26th August 9am – 2nd September 12 noon

FUNDING TIMELINE

- **WEEK 1** Application submission deadline
- **WEEK 2** Eligibility screening and assessment begins
- **WEEK 3** Consideration by Trustees
- **WEEK 4** Decisions finalised and shared by email at the end of the week
- **WEEK 5** Funding agreements returned to the Trust
- **WEEK 6** Funding agreements checked
- **WEEK 7** Payments prepared
- **WEEK 8** Grants paid to successful organisations by the end of this week

- Funding is available for organisations that have been operating for over a year and have a set of signed accounts at the time of application

- The funding offered is unrestricted and therefore flexible. It can be used however it is most needed

- This Trust awards funds to organisations in Wales that meet one of our funding themes

- Please enter your organisation's postcode into our Trust Finder to ensure this is the correct Trust for your location

- A copy of the questions that will be included in the application form can be downloaded from the Trust website. Please note that all character counts include spaces and punctuation

- Organisations may only make one application per funding round and are not eligible to apply to other Trusts supported by players of People's Postcode Lottery. If you are unsuccessful, we will welcome one further application in 2024

Funding themes

Enabling participation in **physical activity**

Enabling participation in the **arts**

Preventing or reducing the **impact of poverty**

Supporting **marginalised groups** and **tackling inequality**

Improving **biodiversity** and responding to the **climate emergency**

Improving **green spaces** and increasing access to the **outdoors**

Providing support to **improve mental health**
Our focus will be on organisations that are actively supporting specific mental health issues, rather than general mental wellbeing activities.

COVER: Builth Bike Bash – Funded 2021

Funding priorities

Funding rounds are always oversubscribed, meaning it is not always possible to fund all strong applications. To support decision making, priority will be given to charities and good causes which meet some or all of the following criteria:

- Funding organisations with an annual income of £250,000 and below
- Funding for communities that rank as being within the top 15% on the Welsh Index of Multiple Deprivation
- Funding for groups that are set up to support people from the following minority/marginalised groups
  - Communities experiencing racial inequity
  - Disabled people
  - LGBT+ people

How much can your organisation apply for?

Organisations that can apply for £500–£2,500

Type of not-for-profit	Further information
Constituted voluntary organisations with no charity number	Is formally constituted (excludes informal groups, households, families, and friends) This includes community amateur sports clubs
Excepted and exempted charities	Excepted and exempted charities may have charitable status and are required to comply with charity law, but are not registered with the Charity Commission
Companies limited by guarantee with an asset lock	An asset lock is a legal clause in your governing documents that ensures your organisation's assets can only be used for its community or charitable purpose, i.e. will not be able to distribute funds as dividends
Parochial Church Councils – Exempted or Excepted Status*	Parochial Church Councils with an income of less than £100,000, therefore are considered as "excepted" from registering with The Charity Commission

Organisations that can apply for £500–£25,000

Type of not-for-profit	Further information
Community Interest Companies (CIC's) with an asset lock (Schedule 1 and 2 only)	CIC schedule 1: ltd by guarantee CIC schedule 2: ltd by shares but is only permitted to pay dividends to specified asset locked bodies. Please note we do not award funds to: CIC schedule 3: ltd by shares but do have the ability to pay dividends to shareholders who are not asset-locked bodies If the objects section in the governing document is blank/not clear, we will require the CIC36 'Community Interest Statement' form to assess the application
Community Benefit Society	A society registered with the Financial Conduct Authority, owned by the members. The society is established for the benefit of the community and not its members
Charities registered with the Charity Commission or OSCR	Not including Excepted or Exempted charities
Parochial Church Councils – Full Charity Commission Registration*	Parochial Church Councils registered with the Charity Commission with an income of over £100,000

*Please see our FAQs for further detail **https://www.postcodecommunitytrust.org.uk/faqs/considering-an-application**

Criteria Checklist

- The amount requested should not exceed ⅓ (one third) of your total income on the annual accounts submitted with your application

- An income of £1m or less in the most recent financial year (organisations with an income of less than £250k are prioritised)

- A governing document (signed by Trustees/Directors/Committee members) in the name of your organisation with clear charitable objectives

- No more than 50% of Trustees/Directors/Committee members can be related

- A UK bank account in the name of your organisation with two unrelated signatories

- Signed accounts, no older than year ending May 2022, with income and expenditure for the most recent financial year. These should also include an Independent Examiner's or Auditor's report if required by your regulator

- The name of your organisation should be identical on your governing document, bank account, annual accounts, and submitted application. Any name changes need to be formally documented and submitted to the Trust at time of application

- Postcode Community Trust is a real Living Wage funder and fair pay is an important aspect of our EDI commitments. We encourage all organisations to pay the real Living Wage or above

- This type of funding can be used for anything within an organisation's charitable objects apart from what is listed in the 'We do not fund' list

- The organisation's aims/objects must have a clear alignment to at least one of the funding themes as per page 2. If there is no clear alignment the application will be considered ineligible

- Successful organisations should aim to have all funds spent within 18 months of receipt

We do not fund:

Organisation
Local, regional or government institutions and organisations with core statutory responsibilities (e.g. NHS Foundation Trusts and NHS Charities, parish councils, town councils and public bodies)
Political parties or party-political activities
Individuals
Organisations that have been operating for less than 1 year old and/or do not have signed accounts
Schools, Academies, Nurseries and Preschools (please see Learning Through Landscapes)
Parent Teacher Associations, Friends of Parent Teacher Associations, and Universities/Colleges
Organisations with solely religious objects in their governing document
Organisations outside of Great Britain
Organisations with an annual income in excess of £1,000,000
Organisations supported by players of People's Postcode Lottery through any People's Postcode Lottery Trust within the last 12 months (this is counted from the date payment was received into your organisation's account)
Previous grant holders who have not submitted the end of grant review form
Schedule 3 Community Interest Companies
Organisations that have previously breached their Funding Agreement with Postcode Community Trust
Organisations supported by players of People's Postcode Lottery through other Trusts

Activities
Medical research, clinical treatment, medical staff in a clinical setting where the diagnosis, and/or prescribing of clinical advice or medication is taking place and medical equipment
Activities taking place outside of Great Britain or foreign travel
The promotion or practice of religion
Animal welfare, however we will consider applications involving animals that focus on the human element e.g. therapy animals
Distribution of grants/funds to individuals or other organisations. This would include but not be limited to bursaries, per diems, and honorarium payments
Funding being allocated to the organisation's reserves
Retrospective requests for activities that have already occurred or costs that have previously been incurred

If you have any other questions, please refer to our FAQs on our website
https://www.postcodecommunitytrust.org.uk/faqs